

**Scotslion Ltd**

Tel/Text: 07791 342742  
Direct: 01241 852127  
www.scotslion.co.uk  
david.tayportgroup@yahoo.com

\_\_\_\_\_ 2022

Invoice Department (of our tenant):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Sir/Madam,

**Invoice: Office Rental at**  
**First Invoice/Recurring Invoice**

With respect to the first month's rental for the above shop/office premises as owned and/or administered by our group of companies and supplied to yourself is:

..... £ \_\_\_\_\_

For rental due following the first month and on a recurring monthly basis next month, starting on the \_\_\_\_ day of each month, for the above shop/office premises is:

..... £ \_\_\_\_\_

Payments are acceptable, either by cheque to: "Scotslion Ltd" sent to our Head Office in Arbroath, or:

By standing order.... Account Name: **Scotslion Ltd**  
Sort Code: **09-01-28**  
Account Number: **50978846**  
Bank: **Santander UK plc**

Should you have any questions, please feel free to get in touch with me at: Scotslion Ltd., Endeavour House, 1 James Street, Arbroath, Angus, DD11 1JP. Tel: **07791 342742**.

Kindest regards,

David Rutherford  
Director,  
Scotslion Ltd.

**Scotslion Ltd.,**

**Head Office (Mainland): Endeavour House, 1 James Street, Arbroath, Angus, DD11 1JP.**

Registered Office: Sannox Bay Hotel & Business Centre, Sannox, Isle Of Arran, KA27 8JD. Official Number: SC449095.

**Tel/Text: 07791 342742. Telephone HQ: 01241 852127. Island: 01770 810225.**